

 <b>National Trust</b> South Australia	<b>69<sup>th</sup> Annual General Meeting</b>	
	Ayers House 288 North Terrace, Adelaide SA 5000 Saturday 30 November 2024 at 10.00am	
	<b>Agenda</b>	

9.45am	Main Hall open for sign-in
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		<b>General Business</b>
10.00am	1.	Welcome
	2.	Acknowledgement of Country
	3.	Apologies
	4.	Minutes of previous AGM 9 December 2023 <i>(vote required)</i>
	5.	Business arising from Minutes of previous AGM
	6.	Appointments to NTSA Council

		<b>Reports</b>
10.15am	7	President's Report by Paul Leadbeter
	8.1	Annual Report 2023/24
	8.2	Financial Report (Mr James Harvey, Chair, Audit Finance & Governance Committee)
	8.3	Appointment of the Auditor

		<b>Honorary Membership</b>
10.40am	9.	Presentation of the 2024 NTSA Honorary Membership <i>(vote required)</i>

		<b>Other Business</b>
10.50am	10.	70 <sup>th</sup> Annual General Meeting <i>(vote required)</i>
	11.	Any other business

11.00am	Meeting closed
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**National  
Trust**  
South Australia

## 68<sup>th</sup> Annual General Meeting

North Adelaide Baptist Church  
154 Tynte Street, North Adelaide

**Minutes of meeting held**

**Saturday 9 December 2023 10.00am**

### GENERAL BUSINESS

- 1.1** Welcome  
The President of the NTSA welcomed members to the 68<sup>th</sup> Annual General Meeting of the National Trust of South Australia.
- 1.2** **Acknowledgment of country:** We acknowledge that we are meeting on the traditional Country of the Kurna people of the Adelaide Plains and we pay respect to their Elders past and present. We recognise and respect their cultural heritage, beliefs and relationship with the land and we acknowledge that they are of continuing importance to the Kurna people living today.
- 1.3** **Housekeeping**
- 1.4** **Attendance:**  
The President noted we had a quorum of twenty members.  
Paul Leadbeter (President)
- |                   |                       |
|-------------------|-----------------------|
| Millie Nicholls   | Rod Matheson          |
| Frank Nicholls    | Josephine Petchell    |
| Stuart McNab      | Grant Morgan          |
| Chris Guille      | Deborah Morgan        |
| Jo-Ann Lokan      | Graham Hancock        |
| Elaine Davies     | Penny Richter Jillian |
| Diane Wilkins     | Hamilton Beverly      |
| Sharon Mills      | Hoepner Beryl         |
| Catherine Peacock | Neumann Carol         |
| Laurence Staiff   | Grbich Richard        |
| Chris Guille      | Heinrich Steven       |
| Alison Stillwell  | Thomas Gill Starks    |
| James Harvey      | Alan Starks Janet     |
| Tully Brooks      | Ashton Trevor         |
| Alice Fitch       | Ashton Mark Taylor    |
| George Hobbs      | Pat Netschitowsky     |
| Peter Millbank    | Anthony Presgrave     |
| Andrew Black      |                       |
| Warren Doman      |                       |
| Terry Watson      |                       |
| Mark Staniforth   |                       |
| Margaret Brook    |                       |

	<b>Apologies:</b> Paddy O’Toole, Lyndell Davidge
<b>1.5</b>	<p><b>Minutes of previous AGM 26 November 2022</b></p> <p>Minutes from the 26 November 2022 passed as a true and correct record of the meeting.</p> <p><b>Moved:</b> Elaine Davies    <b>Seconded:</b> Diane Wilkins    <b>ALL IN FAVOUR</b></p>
<b>1.6</b>	<b>Business Arising</b> from the previous minutes.

<b>2</b>	<b>REPORTS</b>
<b>2.1</b>	<p><b>President’s Report</b> on behalf of NTSA Council</p> <p>Dr Stuart McNab stepped into the role as CEO when Dr Darren Peacock left the National Trust in March 2023. Stuart McNab has overseen the completion of the office move from Beaumont House to North Adelaide Baptist Church, sorting two major Federal Government grants (Moonta Mines and Silver to Sea Way) and repairing relationships with various stakeholders. The Council are currently recruiting for the permanent CEO position and hope to have someone appointed in January 2024.</p> <p><b>Ayers House</b></p> <p>On 29 November 2023 the Hon Dr Susan Close, deputy Premier and Minister for the Environment introduced into the House of Assembly the Ayers House Bill 2023.</p> <p>Key aspects of the Bill are:</p> <ul style="list-style-type: none"> <li>• Maintains Minister as registered owner of Ayers House on certificate of title.</li> <li>• Gives NT permanent care, control and management of Ayers House.</li> <li>• Allows NT to generate income to support its operations through leases, licences, &amp; other activities within Ayers House.</li> <li>• Ensure public access to Ayers House.</li> <li>• Makes NT liable for all claims related to Ayers House.</li> <li>• Exempts Ayers House from Council rates.</li> <li>• Also allows us to carry out our traditional activities without it being a change of use which might require planning approval.</li> <li>• We will become the landlord and recipient of rentals for the restaurant lease and the carpark lease once the Act is passed.</li> </ul> <p>The Trust are not moving everything back into Ayers House. Items returned must have some connection to Henry Ayers and his family, and early colonial SA society. The move will likely begin in January 2024.</p> <p><b>Branches</b></p> <p>The Council CEO and staff have worked hard to improve communication with our branches their members and volunteers. After seeking input from the Branches, we have revised the Trust’s Governance manual (and renamed it an Operations Manual) and a final draft has been sent out to branches for any final comments. A separate Finance Manual is presently being prepared.</p> <p>Council recently resolved to reconvene a branches and Regions Committee and have sought expressions of interest from Trust members who might like to be considered by Council for membership of that committee.</p>

	<p><b>Reactivation of National Trust sites and buildings</b></p> <p>The Trust is trying to reactivate some of our buildings which are not generally used as much as they could be. A key example is Collingrove, the former Angas home on the outskirts of Angaston. There has been a lot of work done over the past 12 months on trying to rejuvenate the lovely gardens around the home and a dedicated team of volunteers and staff and Councillors have been assisting with that.</p> <p><b>Looking ahead</b></p> <p>The Silver to Seaway grant will conclude at the end of December 2023. We have until the end of June 2024 to complete the Moonta Mines project. Both grants have consumed an enormous amount of the Trust’s time and resources. Looking ahead I would like to see us continue to engage more fully with our members and branches. We need to improve our use of social media to advertise the Trust and also seek more engagement with younger generations. For the past year we have been less engaged in advocacy while we have focussed on completing our major grant projects in time. However, the National Trust has always played an important role in advocating for the protection and conservation of heritage places and we should continue to do so. This will include lobbying for better laws and policies in this area.</p> <p><b>Thank You</b></p> <p>Two Councillors retired at the election. Caren Martin has been a Councillor for the maximum period of 8 years. In that time, she has chaired the Natural Heritage Committee and been a strong representative for the Regions and branches. Mark Staniforth came onto the Council at the beginning of 2023 to fill a casual vacancy. He has also been a strong advocate for the branches and was instrumental in getting the redrafted Operations Manual developed. Paul thanked them for their service as Council members.</p> <p>Paul thanked Stuart McNab for stepping in as Interim CEO and for the significant time and effort he has put into getting our major grants on track, sorting out our finances, engaging with our key stakeholders and for his enthusiasm and interest while working in a sector which have had not previously been engaged in.</p> <p>Thanks must also be extended to staff who have worked tirelessly through a difficult year. In many cases they are the first point of call for people who engage with the National Trust and I think they do a marvellous job representing the organisation and assisting with the many and varied issues that arise on a regular basis.</p> <p>Paul thanked his fellow Councillors for their support and dedicated work for the National Trust throughout the year and the members of the Trust, Branches and their members and the many volunteers without whom we would not have a National Trust of South Australia.</p>
<p><b>2.2</b></p>	<p><b>Chief Executive Officer’s Report</b></p> <p>Stuart McNab reported that his focus in the role as CEO was State Office staff to ensure we have coverage on all aspects of the business and the Silver to Sea Way and Moonta Mines project. There were also no internal finance functions, so State Office hired a Finance Manager Victoria Pavliv who has created monthly reports and a budget.</p> <p>Stuart McNab has also been looking at commercial income opportunities such as renting out the cottage at the back of the church and renewing the lease with Ruby Red Flamingo.</p> <p>Stuart McNab has been meeting with the History Trust and state politicians for various meetings including the return of Ayers House. Communication has also been improved between staff, State Office, members and volunteers.</p>

	<p><b>Silver to Sea Way</b></p> <p>Silver to Sea Way will be finishing at the end of December 2023 which is a retrospectively reimbursed grant. Sam Pentelow from Stone Ideas has worked as a building manager for the Trust in this project and without Sam, we would not have been on time or budget without Sam and the teams support.</p> <p><b>Moonta Mines Project</b></p> <p>Stuart McNab managed to work with the Department of Environment and Water to extend the due date from June 2022 to June 2024. The plan had to be revised due to supply chain and cost of supplies. Moonta Mines and Burra are being nominated for world heritage status and therefore we need world class locations.</p>
<p><b>2.3</b></p>	<p><b>Financial Report</b> James Harvey, Chair, Audit, Finance &amp; Governance Committee</p> <p>James Harvey spoke to the financial statement in the back two pages of the annual report. The net surplus is over \$1m however there are a number of items that are one off amounts such as a \$1m bequest and the transfer of the Z Ward property for \$1.15m.</p> <p>James Harvey also mentioned that the report notes a drop in membership from \$105k to \$35k which is an accounting adjustment due to members paying for a 1 or 3 year membership, so this is an adjustment from last years figures.</p>
<p><b>2.3.1</b></p>	<p><b>Appointment of the Auditor</b></p> <p>It was agreed that the National Trust would appoint Nexia Edwards Marshall as the auditors for 2023-24 financial year and then go to tender for a new auditor.</p>
<p><b>2.5</b></p>	<p><b>Election of Councillors</b></p> <p>Members would be aware that if there are more nominees than places on Council an election will be held before the AGM with the results of the election being announced at the AGM. This year there were 13 nominations for 11 positions on Council. There was also a good turnout of members voting. The following persons were elected or re-elected for a 2-year term on the Council:</p> <p>Tully Brookes  Elaine Davies  Alice Fitch  Christopher Guille  James Harvey  Paul Leadbeter  Jo-Ann Lokan  Millie Nicholls  Catherine Peacock  Alison Stillwell  Di Wilkins</p> <p>Brett Bowden will continue his term as Councillor.</p>

3	<b>PRESENTATION OF THE NTSA VOLUNTEER AWARDS 2023</b>
3.1	<p><b><u>Service Award</u></b>  <i>The service award is for volunteers who have contributed to the National Trust of South Australia for a significant amount of time.</i></p> <p><b>Don and Kay Lambert</b> for over 100 years combined service as founding members of the Auburn branch founded in 1973.</p> <p><b>Glenn Haydon</b> for ten years with the Tea Tree Gully Branch who is prepared to lend a hand with any task.</p> <p><b>Graham Bull</b> for ten years at the Tea Tree Gully Branch who works on individual projects and provides team support.</p> <p><b>Jan Dolling</b> for ten years at the Tea Tree Gully Branch who is the collection and mosaic manager.</p> <p><b>Janet Ashton</b> for ten years at the Tea Tree Gully Branch who is a committee member, school liaison officer and manages the museum office.</p> <p><b>John Vanderwoude</b> for ten years at the Tea Tree Gully Branch who is the team electrical expert and provides maintenance and support.</p> <p><b>Wendy Stevens</b> for ten years at the Tea Tree Gully Branch who is an enthusiastic contributor to design and maintenance of the museum garden and displays.</p> <p><b><u>Achievement Award</u></b>  <i>The achievement award is for those volunteers, individually or as a group, who have worked to achieve a specific project or activity.</i></p> <p><b>Geraldine Smedley</b>  Geraldine Smedley has 25 plus years of dedicated membership at the Burra Branch, including 10 plus years as Secretary. She has consistently shown her willingness to organise and participate in working bees and fundraising events.</p> <p><b>John Berger and Carol Grbich</b>  John and Carol have jointly worked to build and lead the Glencoe Branch in a very small rural community. Carol, with significant skills in researching, and John with significant skills in architecture, have been responsible for the starting impetuous and ongoing momentum that have made the Branch so productive and successful.</p> <p><b>Josephine Petchell</b>  Josephine Petchell has been a long-serving member of the Willunga Branch Committee. She has undertaken a variety of roles including managing weddings, Branch Secretary and managing public tours and bookings. Josephine is held in high esteem in the Branch because she assists others in her role along with completing her own.</p> <p><b>Linda Gissing</b>  Linda Gissing has revitalised the Willunga Branch’s school program and been a major force in creating the Wirra Creek Community Garden. The schools program is now extremely popular and the community garden has been a catalyst for more interaction in the community.</p> <p><b>Mark Staniforth</b>  Mark has created, established, and managed significant programs for the Willunga Branch of the National Trust of South Australia, namely:</p>

- Willunga Heritage & Art Tours
  - Government Reserve Archaeological Survey Project
  - Waverley Park Homestead and the Heritage Art Project
- Which have increased community engagement amongst many other positive outcomes.

**Richard Higgins**

For the past 12 years, Richard has taken on the responsibility of organising the displays in the Victor Harbour Museum, to which he has an eye for organising things and making enough room for the collection items. Richard has also been secretary of the branch for many years and brings many skills such as phone, computer and writing.

**Dr Mildred Mocatta Award**

*The Dr Mildred Mocatta Award is for a volunteer who has made an exceptional achievement in their work with the Trust.*

This year, the Dr Mildred Mocatta Award goes to Marilyn Kuchel. Marilyn is a horticulturalist consultant and leads a dedicated group of volunteer gardeners who have worked hard to redevelop and maintain the gardens at Beaumont House and Stangate House and Garden. She also leads the harvesting of the olives at Beaumont House’s heritage-listed olive grove with students every year and works to bottle the oil to sell to the public. Marilyn is reliable and always puts in 100% and we can’t thank her enough for her efforts with the National Trust.

Congratulations to everyone who received an award today and thank you for your time and effort volunteering for the trust. It really is appreciated.

<b>4</b>	<b>OTHER BUSINESS</b>
<b>4.1</b>	<b>Any other business</b> No other business
<b>4.2</b>	<b>Meeting closed: 11.15am and members adjourned to Hall for a light lunch, tea and coffee.</b>