

Risk Assessment: Experiment Farm Cottage – Stage 3

PROPERTY ADDRESS:

9 Ruse Street, Harris Park, 2150

LAST UPDATED:

25/07/2024

Identified safety risk	Inherent Risk Rating	Action Plan	Emergency Strategy	Residual Risk Rating
Interaction with members of the public in the surrounding public parkland	B3	<ul style="list-style-type: none"> Students to be informed about the risk before moving into public areas. Guides to actively avoid crossing paths with members of the public, when possible, when moving between stations. If open to the public house volunteers to monitor members of 	<ul style="list-style-type: none"> Students to be moved into the house and the front door to be locked and bolted in the case of danger School supervising teachers are required to apply necessary first aid Police to be contacted if necessary, along with Education Officer and Property Manager 	C2

		the public on site and advise the of school visit	<ul style="list-style-type: none"> • Gather contact details of the other party involved if situation requires it • Call Ambulance on 000 if injury requires hospitalisation • If hospitalisation occurs, Education Facilitators to notify Property Manager • Property Manager to notify National Trust Centre • Supervising teachers to notify school and parents if required 	
Uneven/slippy ground in the back courtyard and on the paths between stations	C4	<ul style="list-style-type: none"> • Students to be informed of risks when moving within stations. • Monitoring by both guides and school staff. 	<ul style="list-style-type: none"> • School supervising teachers are required to apply necessary first aid • Gather contact details of the other party involved if situation requires it 	D3

		<ul style="list-style-type: none"> Regular maintenance performed by council and volunteer gardeners. 	<ul style="list-style-type: none"> Call Ambulance on 000 if injury requires hospitalisation If hospitalisation occurs, Education Facilitators to notify Property Manager and Education Officer Property Manager to notify National Trust Centre Supervising teachers to notify school and parents if required 	
Steep stairs leading into the cellar	E3	<ul style="list-style-type: none"> Students explicitly instructed to use the railing and move slowly Supervision by guide and school staff 	<ul style="list-style-type: none"> School supervising teachers are required to apply necessary first aid Gather contact details of the other party involved if situation requires it Call Ambulance on 000 if injury requires hospitalisation 	E2

			<ul style="list-style-type: none"> • If hospitalisation occurs, Education Facilitators to notify Property Manager and Education Officer • Property Manager to notify National Trust Centre • Supervising teachers to notify school and parents if required 	
Handling sharp and heavy tools	B2	<ul style="list-style-type: none"> • Inform schools of hazard and guide to demonstrate only correct handling of tools • Inform the school of possible allergies to touch and smell and supervise students in the area 	<ul style="list-style-type: none"> • School supervising teachers are required to apply necessary first aid • Gather contact details of the other party involved if situation requires it • Call Ambulance on 000 if injury requires hospitalisation • If hospitalisation occurs, Education Facilitators to notify Property Manager and Education Officer 	C2

			<ul style="list-style-type: none"> • Property Manager to notify National Trust Centre • Supervising teachers to notify school and parents if required 	
Possible allergies or stings from plants in the back courtyard	C4	<ul style="list-style-type: none"> • Students to be monitored by guides and school staff. • Inform the school of possible allergies to touch and smell and supervise students in the area 	<ul style="list-style-type: none"> • School supervising teachers are required to apply necessary first aid • Gather contact details of the other party involved if situation requires it • Call Ambulance on 000 if injury requires hospitalisation • If hospitalisation occurs, Education Facilitators to notify Property Manager and Education Officer • Property Manager to notify National Trust Centre 	D3

			<ul style="list-style-type: none"> Supervising teachers to notify school and parents if required 	
Open front veranda with uneven footing	B2	<ul style="list-style-type: none"> Students to be directed away from the edge by guide. Traffic cones used to show uneven area. 	<ul style="list-style-type: none"> School supervising teachers are required to apply necessary first aid Gather contact details of the other party involved if situation requires it Call Ambulance on 000 if injury requires hospitalisation If hospitalisation occurs, Education Facilitators to notify Property Manager and Education Officer Property Manager to notify National Trust Centre Supervising teachers to notify school and parents if required 	D2
Exposure to hot or cold weather	C3	<ul style="list-style-type: none"> Teachers to be advised of any significant weather events and 	<ul style="list-style-type: none"> School supervising teachers are required to apply necessary first aid 	D2

		<p>additional equipment to be brought (hats, water or raincoats)</p> <ul style="list-style-type: none"> • Activities to be restricted to the house if required • Hats and water to be taken through outdoor stations and transported through indoor stations. 	<ul style="list-style-type: none"> • Gather contact details of the other party involved if situation requires it • Call Ambulance on 000 if injury requires hospitalisation • If hospitalisation occurs, Education Facilitators to notify Property Manager and Education Officer • Property Manager to notify National Trust Centre • Supervising teachers to notify school and parents if required 	
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Potential consequence & likelihood of the risks associated with the hazard

Consequences			Likelihood		
Rating		Description	Rating		Description
A	Extreme	Single or multiple fatalities, or permanent disability.	5	Almost Certain	Risk will occur in most circumstances; at least once every year.
B	Major	Extensive injury or physical illness requiring hospitalisation; mental illness requiring ongoing treatment; lost time injury > 1 week.	4	Likely	Risk is likely to occur in most circumstances; once every 1 - 5 years.
C	Moderate	Significant injury or physical illness requiring hospitalisation; mental illness requiring treatment; lost time injury < 1 week.	3	Possible	Risk might occur at some time; once every 5 – 20 years.
D	Minor	Injury or physical illness requiring medical treatment; mental illness requiring treatment; not a lost time injury.	2	Unlikely	Risk is unlikely to occur; once every 20 – 50 years.
E	Insignificant	Injury or physical illness resulting in local first aid treatment (i.e. minor bruises, cuts, abrasions); mental illness not requiring treatment.	1	Rare	Risk may occur only in exceptional circumstances; Once in 50 years or greater.

Task Risk Assessment Matrix

		Consequence				
Likelihood	E	D	C	B	A	
5	Medium	Medium	High	Extreme	Extreme	
4	Medium	Medium	Medium	High	Extreme	
3	Low	Medium	Medium	Medium	High	
2	Low	Low	Medium	Medium	Medium	
1	Low	Low	Low	Medium	Medium	