

Group Visit Booking Request

To request a group booking please complete this form and email to retfordpark@nationaltrust.com.au

VISITOR INFORMATION

Group Name:

Group Size (minimum 20):

Contact Name:

Contact Email:

Contact Phone:

Contact name & phone details on the day (if different from above):

BOOKING DETAILS

Day:

Date: / /

Estimated arrival time:

We offer two group sessions per day:

Morning session:

earliest arrival 10am, latest departure 1.30pm

Estimated departure time:

Afternoon session:

earliest arrival 2pm, latest departure 4pm

GROUP VISIT OPTIONS (please select one)

Price
per
person

Number
of people
(minimum 20)

Total

STEP INSIDE: Guided house tour (allow 90 minutes)

Experienced guides will show you the house and highlights of the collection of artworks, antiques and decorative arts

\$25

\$

GARDEN RAMBLE: Guided garden tour (allow 60 minutes)

Discover the secrets of the gardens with a guided tour covering seasonal highlights and outdoor sculpture collection

\$25

\$

QUICK PEEK: Self-guided garden visit (allow 45 minutes)

Self-guided garden visit with map provided

\$15

\$

THE FULL EXPERIENCE: Guided house + guided garden tours (allow 2½ hours)

Only available for groups arriving by 11am

\$45

\$

TOTAL

\$

ACCEPTANCE OF TERMS & CONDITIONS

As representative of the above group, I confirm that I have read and accept the terms and conditions outlined in the Group Visit Guide.

Print Name:

Signature:



IMPORTANT INFORMATION

Booking confirmation	Not all tour options are available every day the property is open. Your booking and a schedule for your visit will be confirmed in writing.
Payment	Invoices will be issued for all payments. A non-refundable deposit is required to confirm your booking. Final numbers are required at least 10 days prior to the date of visit. The balance of payment will be confirmed and invoiced based on these final numbers. Full payment is required before your visit. Please see full terms and conditions attached.
Group size	Minimum group booking number is 20 people. Maximum of 30 people in the house at any one time. Large groups may be split into smaller groups within the house and gardens.
Arrival times	We cannot guarantee guide availability if your group arrives later than the confirmed time.
Opening Hours	Retford Park gates open at 10am and close at 4pm.
Coach/car parking	Main Entry is at 1325 Old South Road, Bowral. We recommend you use this street address (rather than 'Retford Park') for GPS directions. Free onsite parking for cars and coaches.
Accessibility	There are steps up to the house and two flights of stairs separated by a landing to the first floor. There is no lift within the house. There are no ramps or wheelchair accessible toilet facilities. Access to the house and gardens from the car park is pedestrian.
Wet weather	There are limited undercover areas in the grounds. Visitors should be prepared for all weather events.
Directions from Bowral	The main entry to Retford Park is at 1325 Old South Road, Bowral, between the intersections with Merrigang and Bowral Streets. The main entry is marked by a modest white picket fence. Once through the gates, head up the driveway and follow the signs to the parking area. Please note, it is almost 1 kilometre between the front gate and the main house.

OFFICE USE ONLY

Booking taken by:	Date taken:	Confirmation date:
Program confirmed:	Invoiced:	Payment received: