



## National Trust Heritage Appeals Application Form

Please note you should read the companion *Heritage Appeals Eligibility and Information* document before completing this form. If you need more space, please attach further pages, or complete this form typed out as a word document.

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### PART 1: DETAILS OF PLACE AND WORKS PROPOSED

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1. Name of place or object:

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2. Name of Applicant (Board or Committee of Management, Church Committee, owner of eligible place or object, etc.):

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### 3. Current heritage listing

Note your place or object may be one more than one list. If you are uncertain, please call the organisation concerned or check available on-line registers e.g. at [www.nattrust.com.au](http://www.nattrust.com.au) or [www.qld.gov.au/environment/land/heritage/register](http://www.qld.gov.au/environment/land/heritage/register) - Qld Heritage Database

Classified by the National Trust - Please state level \_\_\_\_\_

Queensland Heritage Register - Please state H number \_\_\_\_\_

National or Commonwealth Heritage List \_\_\_\_\_

Local Council Heritage Listing \_ Please state HO number and / or grading \_\_\_\_\_

#### 4. Ownership eligibility

Places and objects which are eligible include the following (please tick as appropriate):

- Places or objects owned by community or not-for profit incorporated bodies. This can include bodies with exclusive membership such as private clubs, sporting or arts groups and the like, as well as religious organisations
- Heritage places or objects owned by Government departments, agencies or statutory authorities provided that they are accessible or viewable by the public.
- Places under the responsibility of not-for-profit community bodies acting as a Committee of Management
- Places owned by a Government but leased by / managed by not-for-profit community bodies.
- Objects in public places such as statues, memorials and fountains owned or managed by a local municipality.
- Objects that are privately owned and publicly viewable / accessible but the restoration of which would not provide a direct financial benefit to the owner.

Places and objects which are **not** eligible include:

- Places owned by an individual or private company, family trust or the like.
- Places operating on a commercial or for-profit basis.

Please attach documentation of ownership status if unclear.

#### 5. Details of the proposed restoration works.

Provide a summary of the works, and attach any relevant detailed material such as a Conservation Management Plan, a schedule of works, or as a minimum photos, plans, specifications and estimated timelines prepared by a conservation practitioner.

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**6. Estimated cost of the works** \_\_\_\_\_

**Proposed appeal target** (we recommend that the target is greater than the estimated cost in order to allow for contingencies, fees etc.). \_\_\_\_\_

**7. Other proposed works**

Are there any proposed affecting any part of the site, buildings or structures? If so, please provide details.

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**8. Permits**

Have you or are you in the process of obtaining the necessary heritage, planning and building approvals? Are there any other current or active buildings, planning or Heritage Victoria permits, relating to the proposed or other works? Please provide copies of any permits for the proposed conservation works from the relevant statutory authority.

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**9. Conservation practitioners**

What is the name of the proposed conservation practitioner who will manage the project? Conservation practitioners include conservation architects, organ specialists, stained glass and fine art restorers depending on the project. A suitably qualified heritage specialist should be used to document and monitor the works. For advice on obtaining appropriate heritage expertise please contact the National Trust. Note that if the proposed works are simple in nature, such as the replacement of roof-slates, approval by your local council's Heritage Advisor of the works and the appointment of a trades person may be all that is required.

Conservation Practitioner : \_\_\_\_\_

## PART 2 : DETAILS OF APPLICANT

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**APPLICANT NAME**

**ENDORSEMENT OF OWNER (if not applicant)**

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*signature*

*signature*

Name  
Position

Name  
Position

Date

Date

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### CONTACTS

Contact name :

Phone :

Email :

Address :

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Applications should be addressed to:

Senior Advocacy Advisor  
National Trust of Australia (Queensland)  
Unit 19/25 Mary Street  
Brisbane Qld 4000

If you have any enquiries, please contact Jane Alexander on  
(07) 3223 6666 or [heritage@nationaltrustqld.org](mailto:heritage@nationaltrustqld.org)